



# **AIIMS-NORCET**

## **Nursing Officer Recruitment Common Eligibility Test**

**ALL INDIA INSTITUTE OF MEDICAL SCIENCE**

**Volume – IV**

**Fundamental of Nursing,  
Management & Accountancy**



## FUNDAMENTAL OF NURSING

<b>1. Introduction</b>	1
<b>2. Acid – Base Balance</b>	2–13
<b>3. ABG Analysis</b>	14–17
<b>4. Enema</b>	18–28
<b>5. Vital Sign</b>	29
➤ Temperature	30
➤ Thermogenesis/lysis	30–39
➤ Fever	40–45
➤ Pulse	45–50
➤ Respiration	51–54
➤ Blood Pressure	55–59
➤ Pain	60–61
<b>6. Nursing Process</b>	62–69
<b>7. Health Assessment</b>	70–76
<b>8. Drug Administer</b>	77–82
<b>9. Drug Calculation</b>	83–88
<b>10. Injection</b>	88–93
<b>11. Rights</b>	93–94
<b>12. Positions</b>	94–103

<b>13. Cardio – Pulmonary Resuscitation (CPR)</b>	104–109
<b>14. Foreign Body Airway Obstruction</b>	110
<b>15. Bio – Medical Waste Management (BMWM)</b>	111–116
<b>16. Antidotes</b>	116–118
<b>17. IV Therapy</b>	119–123
<b>18. Cannula IV</b>	123–130
<b>19. Hot &amp; Cold Application</b>	130–136
<b>20. Sitz Bath</b>	137–139
<b>21. Medical – Surgical Asepsis</b>	139–143
<b>22. Sterilization</b>	144–149
<b>CLINICAL PATHOLOGY</b>	
<b>23. Bone Marrow Examination</b>	150–155
<b>24. Platelet function test</b>	156–158
<b>25. Investigation of blood coagulation</b>	159–162
<b>26. ABO/Blood grouping</b>	162–165
<b>27. RH Factor</b>	166
<b>28. Blood Transformation</b>	167–168

<b>29. First Aid</b>	169–177
<b>30. Sociology</b>	178–191
 <b>MANAGEMENT</b> 	
<b>31. Definition of Administration</b>	192
<b>32. Principle of Administration</b>	192–196
<b>33. Management Definition</b>	197–200
<b>34. Difference B/w Administration of Management</b>	200–201
<b>35. Functions of Management</b>	202–203
<b>36. Management Techniques</b>	204–212
<b>37. Management Theories</b>	213–214
<b>38. Planning</b>	215–221
<b>39. Organization</b>	222–225
<b>40. Accountancy</b>	226–237

## FUNDAMENTAL OF NURSING

\* Intro →

⇒ Florence Nightingale / Founder of modern nsg  
Also known as "Lady with the lamp"

Born → 12 May 1820 in Florence Italy

Died → 13 Aug 1910 park lane London england  
UK (United Kingdom)

"International Nurses Day → "12 May"

⇒ The 1<sup>st</sup> nsg school was Florence Nightingale's training school at Thomas Hospital London.

\* Nursing → Comes Latin word "Nourie" that means →

- \* To Nourish
- \* To Cherish
- \* To Support
- \* To Good Health

Pon → Atom → charges → + - Ionom

↓  
Cation

Blood pH → 7.35 - 7.45

### \* Acid - Base Balance \*

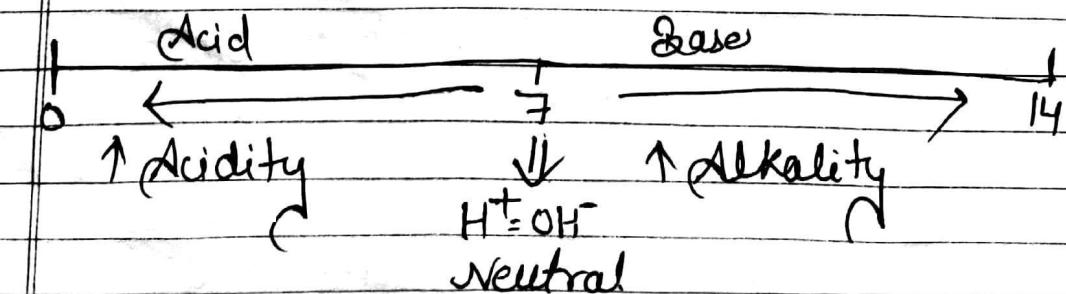
Acid

Base

① They contain $H^+$ ion	① They contain <u>Hydroxide ion (<math>OH^-</math>) OR Hydroxyl ion (<math>OH</math>)</u>
② Denote $H^+$ (Hydrogen)	② Denote $OH^-$
③ $OH^-$ acceptor	③ $H^+$ acceptor
④ pH → less than 7	pH → More than 7
⑤ Test → sour	⑤ Test → Bitter
⑥ Eg → HCl	⑥ Eg → NaOH

### \* pH scale

(Power of Hydrogen / Potential of Hydrogen)  
 \* Invented By Dr. Soren Sorenson (1909)



Homeostasis  $\Rightarrow$  Balance b/w in Internal or External environment.  
 $\downarrow$   $\downarrow$   
 Home Standing

\* Formulae of pH  $\Rightarrow$

$$pH = \log \left( \frac{1}{H^+} \right)$$

$$pH = -\log H^+$$

~~DSSB~~  
Q

pH = Negative logarithm of Hydrogen ion

\* ACID-BASE REGULATION  $\Rightarrow$  Maintain By Mechanism

① Chemical Regulation

② Physiological Regulation

③ K<sup>+</sup> Exchange

① Chemical Regulation  $\Rightarrow$

\* Buffer  $\Rightarrow$

A substance or group of substances which can absorb or donate Hydrogen ion (H<sup>+</sup>) to correct acid-base imbalance.

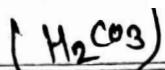
# Buffer system present in body  $\Rightarrow$

a) Bicarbonate + Carbonic acid

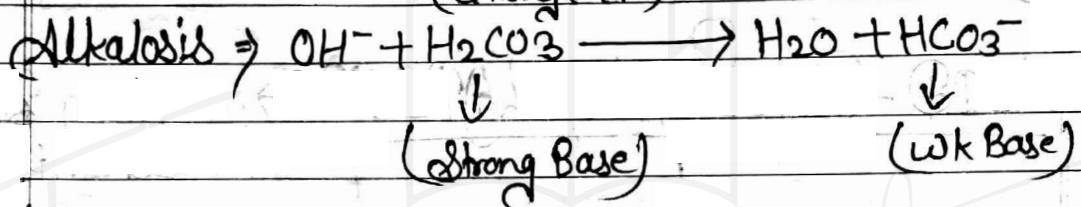
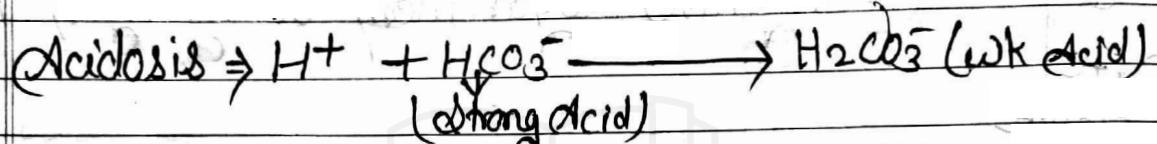
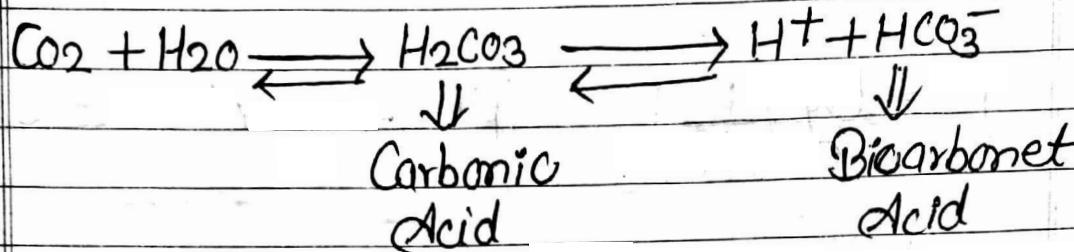
b) Phosphate

c) Plasma protein  $\rightarrow$  (Albumin)

d) Hemoglobin



## Q) Bicarbonate and Carbonic acid ⇒



⇒ Also known as primary Buffer

Q) ⇒ Bicarbonate : Carbonic acid  
20 : 1

\*\* Our Body maintains the pH 7.4 by 20 part Bicarbonate and 1 part Carbonic acid.

$HCO_3^- : H_2CO_3$

20 : 1

$24 \text{ meq/L} = 1.2 \text{ mg/L}$

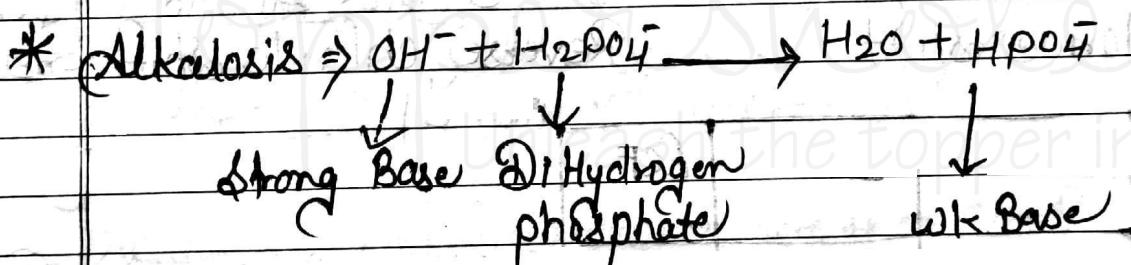
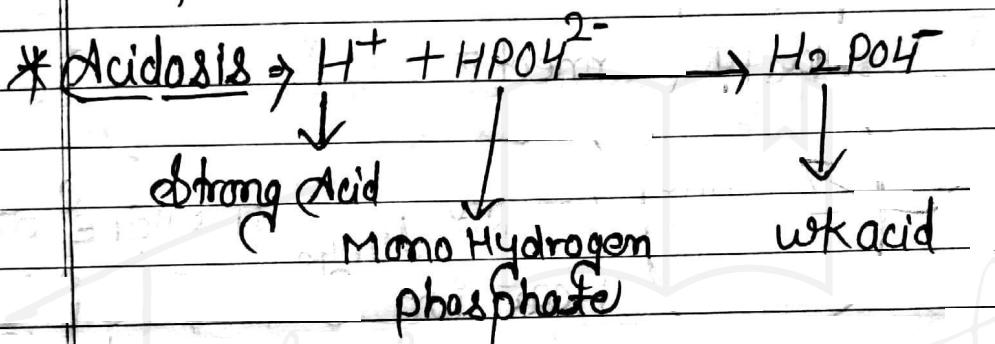
\* Q) \* Carbonic acid is controlled by lungs through excretion of carbon dioxide.

\* Q) Bicarbonate is controlled by kidney through excretion.

Volatile acid  $\Rightarrow$  13000 - 30,000 mEq per day excreted by lungs

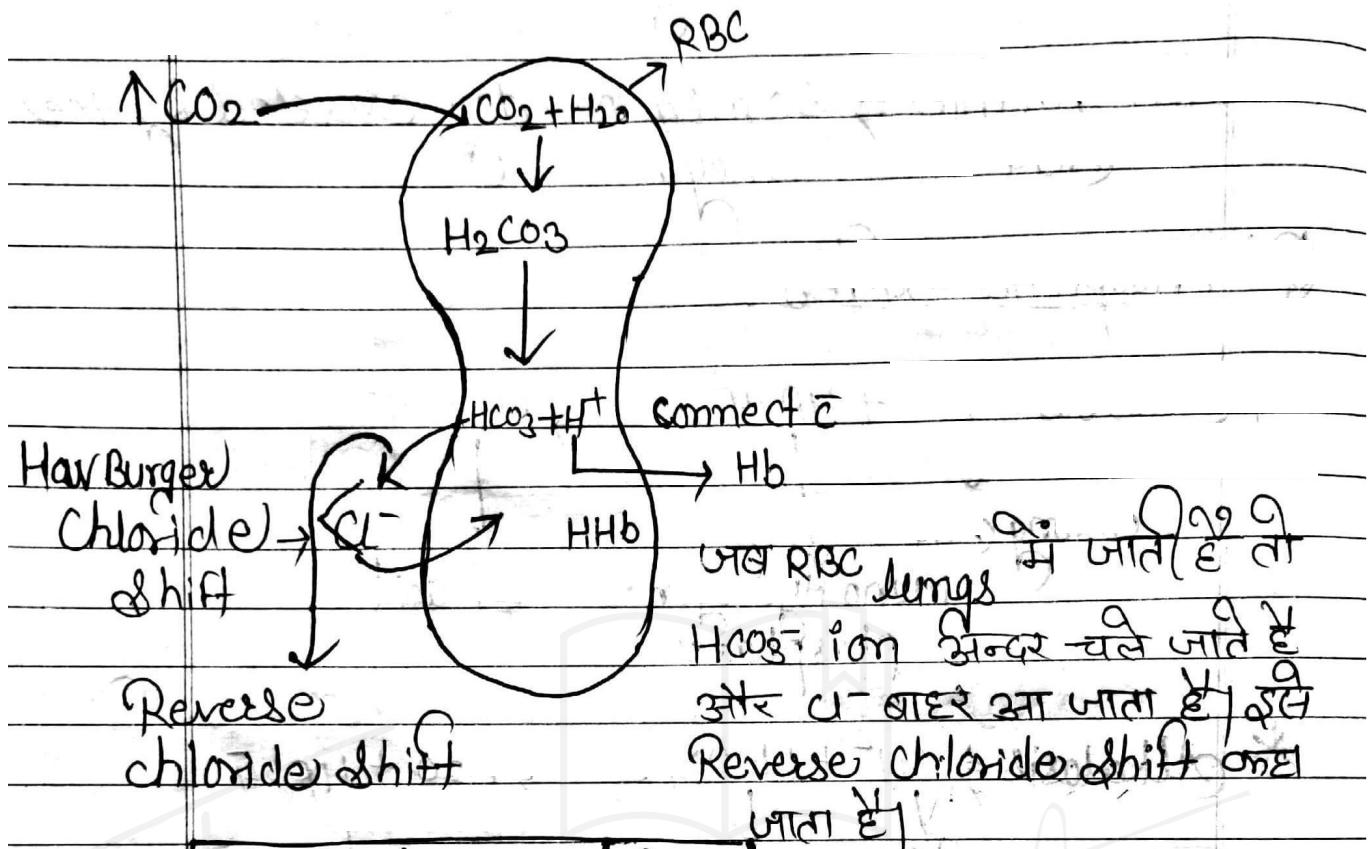
Non-volatile  $\Rightarrow$  50 mEq per day excreted by the acid kidney.

### (B) Phosphate Buffer



(C) Plasma protein (Albumin)  $\Rightarrow$  It is a negative charge protein act as a buffer.

(D) Hemoglobin  $\Rightarrow$  System maintain acid-base balance by a process  $\Rightarrow$  Called "chloride shift".



<del>O<sub>2</sub></del>	Tan	JCF	ECF
cation	$\text{K}^+$	not	
anion	$\text{PO}_4^{2-}$	$\text{Cl}^-$	

## ② Physiological Mechanism $\Rightarrow$

(A) Respiratory Mechanism  $\Rightarrow$  By Lungs.

Acidosis  $\Rightarrow$  Rate / depth  $\rightarrow 1\text{se} \rightarrow$  Hyperventilation

Alkalosis  $\Rightarrow$  Rate / depth  $\rightarrow \sqrt{1\text{se}} \rightarrow$  Hypoventilation

## 90% Acid in Body

③ Renal Mechanism → By kidney.

Acidosis →

H<sup>+</sup> ion secreted into tubules and combined with Buffer and excreted in the form of urine.

Alkalosis →

The bicarbonate secreted into tubules and combine with electrolyte (Na) and excreted in the form of urine.

④ ~~Imp~~

K<sup>+</sup> Exchange)

K play a exchange role to maintain acid-base balance.

Acidosis → Hyperkalemia (More than 5 mEq/L) Because H<sup>+</sup> ion inside and K<sup>+</sup> outside exchange



Alkalosis → Hypokalemia (Less than 3.5 mEq/L)

Normal ⇒ 3.5 - 5 mEq/L  
Serum K<sup>+</sup> Level

\* In acid-base imbalance monitor K level closely

In alkalosis  $H^+$  ion decrease &  $OH^-$  ion increase for correction alkalosis  $H^+$  ions comes cell to outside of cell &  $K^+$  go into the cell

## \* ACID-BASE IMBALANCE

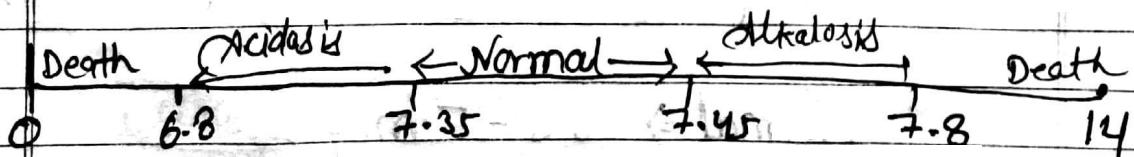
① Acidosis

② Alkalosis

(A) Respiratory

(B) metabolic

(A) Respiratory (B) Metabolic



(1) Acidosis →

(A) Respiratory acidosis

It is due to  $H^+$  ion due to alveolar Hypoventilation.

Causes → i) Respiratory System Disorder

Eg → Asthma

COPD, Emphysema

Bronchiectasis, pulmonary edema, pulmonary Embolism, pneumonia.

(2) Brain Trauma

(3) CNS Depression Eg → Sedative

Causes → RBC → R → Respiratory System disorder

B → Brain Tumor

C → CNS Depression

Narcotic's

Anesthesia.

C/M →

(Sleeping state)

\* Hypoventilation → Hypoxia

\* Drowsiness, Dizziness, Disorientation

Headache, Coma

\* Hypotension

\* Dysrhythmia, warm flushed skin

\* Seizure.

Mgt →

→ O<sub>2</sub> therapy

→ Semifowler's position

→ Suctioning

→ Hydration → Improve

- ⇒ Antibiotic if Respiratory Infection
- ⇒ Encourage deep Breathing & Coughing.
- ⇒ ET intubation & Mechanical ventilation if respiratory distress present.

### (B) Respiratory Alkalosis ⇒

↓ So in  $H^+$  ion due to alveolar Hyperventilation

#### \* Causes ⇒ HOPF

H ⇒ Hypoxia

H ⇒ Hysteria

O ⇒ Overventilation by mechanical ventilator

P ⇒ pain

F ⇒ fever due to ↑ metabolic Rate

$1^\circ F = \uparrow 10\% \text{ OF Metabolism}$

#### \* C/M ⇒

~~⇒~~ Hyperventilation

⇒ Lethargy, Light Headache, Confusion

⇒ Nausea, vomiting, Epigastric pain

⇒ Tachycardia, dysrhythmias

~~⇒~~ Tetany, Numbness, Tingling in Extremities

⇒ Seizures

Tetany → Due to deficiency of calcium

#### \* Mgt ⇒

⇒ Encourage appropriate breathing pattern

⇒ Voluntary hold of Breath

⇒ Use of Rebreather mask OR CO<sub>2</sub> Breath By paper bag

⇒ Appropriate care of the pt. on mechanical ventilator.

⇒ Injection Calcium Gluconate → If tetany

### (C) Metabolic Acidosis ⇒

\* Definition ⇒ Increase in H<sup>+</sup> ion due to abnormal metabolic process.

\* Causes ⇒ DR.HIMES

D → Diabetes Mellitus / Ketacidosis (DKA)

R → Renal Insufficiency / Acute kidney / Kidney Injury / Chronic Kidney disease

H → High fat diet

→ (oxidation → Formed Ketone Body) (Impaired function of kidney + formation of uric acid)

I → Insufficient metabolism of CHO (Because)

Break CHO with O<sub>2</sub> → formed Lactic acid + ATP

M → Malnutrition / Starvation

E → Excessive Ingestion of Aspirin [Acetyl Salicylic Acid]

S → Severe Diarrhoea (Altimity alkaline juice excreted)

\* C/M → Hyperventilation → Regular but浅 Rate and depth of Respiration

Bnp → Kussmaul's Respiration →

- ⇒ Drowsiness, Confusion, Headache, Coma
- ⇒ Hypotension, warm flushed skin, Dysrhythmia (vasodilation)
- ⇒ Nausea, vomiting, Abdominal pain, Diarrhoea

\* Mgt → Correct underlined Cause

(D) Metabolic Alkalosis →

# Def: →

↑base H<sup>+</sup> ion due to abnormal metabolic process.

\* Causes: → Medicines (Because ↑base amount of citrate and bicarbonate) → convert citrate → Bicarbonate

M → Massive Blood transfusion

Ex: Excessive vomiting / GI suctioning / antacid

D → Diuretics

due to excessive aldosterone and excrete Excessive H<sup>+</sup> out of Body

H → Hyperaldosteronism

I → Ingestion / Infusion of Excess ~~of~~ bicarbonate

# C/M →

~~Bmp~~ → Hypoventilation

→ Drowsiness, Nervousness, Confusion

→ Tachycardia, Dysrhythmia

→ Anorexia, Nausea, vomiting

~~Bmp~~ → Tetany, Tremors, muscle cramp, tingling  
in Extremities.

↳ Involuntary  
(jerky movement)

→ Seizure

# Mgt

✓ Correct / treat underlying cause.

\* Acidosis and Alkalosis is diagnosed / checked  
By the ABG analysis →

A → Arterial

B → Blood

G → Gas

## \* ABG Analysis →

⇒ Sample from Arterial Blood

⇒ Sample collect by the → Radial artery /  
Brachial artery /  
Femoral artery /  
Posterior tibial artery

⇒ Normal value →

primary \* pH → 7.35 - 7.45

parameters \*  $\text{PaCO}_2$  → 35-45 mmHg

$\text{PO}_2$  → 80-100 mmHg

\*  $\text{HCO}_3^-$  = 22-27 mEq/L

$\text{Hb} \rightarrow \text{O}_2$

secondary  $\text{SaO}_2$  = 95-100%

Parameter Base Excess = -2 to +2 mmol/L

① Pulse oximeter checked By →  $\text{SaO}_2$

⇒ Sample collect By the radial artery  
Allen's test is done.

Before

## \* Allen's test →

The test is performed to determine collateral circulation in hand & adequacy of ulnar artery

Procedure → apply pressure over radial and

## Ulnar artery

- ⇒ Ask pt to open and close the hand
- ⇒ Release pressure from ulnar artery

\*\* If pinkness fail to reappear in 6-7 sec.,  
 sample should not be drawn from radial artery  
 (Allen's negative) (collect)

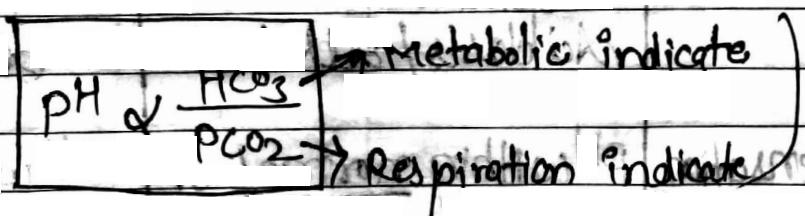
- ⇒ Drawn sample if Allen's test positive.
- ⇒ Use heparinized syringe to draw the sample.  
 (sample → 5-7 ml)

Respiratory Acidosis → PH ↓ PCO<sub>2</sub> ↑

Respiratory Alkalosis → PH ↑ PCO<sub>2</sub> ↓

Metabolic Acidosis → PH ↓ HCO<sub>3</sub> ↓

Metabolic Alkalosis → PH ↑ HCO<sub>3</sub> ↑



Eg → ABG

① pH → 7.49

PCO<sub>2</sub> → 30

HCO<sub>3</sub> → 25

Ans → Respiratory Alkalosis.